

TOWN OF EAST WINDSOR BOARD OF SELECTMEN

REGULAR MEETING

Thursday, February 1, 2018

7:00 p.m.

Town Hall Meeting Room

11 Rye Street, Broad Brook, CT. 06016

Meeting Minutes

*** *These Minutes are not official until approved at a subsequent meeting****

Board of Selectmen:

Robert Maynard, First Selectman

Steve Dearborn., Deputy First Selectman

Jason Bowsza, Selectman

Andy Hoffman, Selectman

Charles J. Szymanski, Selectman

ATTENDANCE: Board of Selectmen: Robert Maynard, First Selectman; Steve Dearborn, Deputy First Selectman; Selectmen: Andy Hoffman; Charles J. Szymanski.

ABSENT: Selectman Jason Bowsza.

GUESTS: Members of Boards, Commissions, Town Entities: **Capital Improvement Planning Committee:** Cathy Simonelli, Chairman; Bob Leach, Adam Mehan, Dale Nelson; **250th Anniversary Committee:** Rebecca Talamini, Chairman; **Broad Brook Library:** Paul Anderson, President; **Charter Revision Study Committee:** John Matthews, Co-Chairman; Keith Yagaloff, Co-Chairman; Don Arcari, Bill Loos; **Board of Finance:** Jerilyn Corso, Chairman; Cindy Herms; Sarah Muska, Kathy Pippin; **Board of Education:** Cathy Simonelli, Chairman; Kate Carey-Trull, Secretary; **Warehouse Point Fire District:** James Barton, Chief; Rick Austin, Fire Marshal.

Public: Dave Capiella, representing MMCT; Marie DeSousa; Bob Leach, Bill Loos, Bob Lyke; Tom Talamini; Keith Yagaloff.

Press: No one from the Press was in attendance.

TIME AND PLACE OF REGULAR MEETING:

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First Selectman Maynard called the Meeting to Order at 7:17 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

PLEDGE OF ALLEGIANCE:

Everyone present stood to recite the Pledge of Allegiance.

AGENDA APPROVAL:

MOTION: To CHANGE Item 11D. Appointment of Bonnie Yosky (D), Charter Revision Study Committee for a term expiring 7/1/2018 TO Appointment of two (2) Alternates: Bonnie Yosky (D); Bob Leach (R); Rachel Safford (R) to the Charter Revision Study Committee for a term expiring 7/1/2018.

Maynard moved/Hoffman seconded/**DISCUSSION:** None.

VOTE: In Favor: Unanimous (Maynard/Dearborn/Hoffman/Szymanski)

ATTENDANCE: See page 1.

PARLIAMENTARY PROCEDURES:

First Selectman Maynard requested everyone to identify themselves before they speak, to be respectful presenting their comments, and to not interrupt others during their comments..

APPROVAL OF MEETING MINUTES/ January 18, 2018 Regular Meeting Minutes:

MOTION: To APPROVE the Minutes of the Regular Meeting of the Board of Selectmen dated January 18, 2018 as presented.

Maynard moved/Hoffman seconded/**DISCUSSION:** None.

VOTE: In Favor: Unanimous (Maynard/Dearborn/Hoffman/Szymanski)

COMMUNICATIONS: None.

PUBLIC PARTICIPATION:

Don Arcari, 28 Harrington Road: Mr. Arcari noted that comments made during the January 18th Board of Selectmen's (BOS) Meeting claimed that Cher Balch was affiliated with CREW (Concerned Residents of East Windsor). As the President of CREW Mr. Arcari reported that Cher Balch isn't a member of CREW; she's never been at their meetings.

Cindy Herms, 12 Pamela Court: Mrs. Herms was concerned to see the combination of the Senior Center, Parks and Recreation, and Human Services. It's not that Mrs. Herms isn't confident that Mrs. Maltese will be able to do that job terrifically but she felt that Human

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Services requires involvement/oversight of a professional with a degree in Social Work. The clients need to be treated with dignity and assured the services will be provided with confidentiality. A professional Social Worker will adhere to a code of ethics and will be able to identify the needs of the client. Not having that degree concerns her.

Bob Lyke, Rye Street: Mr. Lyke wanted to raise an issue that couldn't be discussed during the Public Hearing due to the lack of time. He noted Legal Expenses for the Town Counsel have increased by 17%, and Labor Negotiations has increased by 50%; that concerns him with the annual 2% budget cap. Mr. Lyke questioned that the Town would be hiring a specialist outside the Town Counsel legal firm to do the Labor Negotiations? First Selectman Maynard concurred that during the previous Fiscal Year the Town spent \$300,000 on legal fees; we have already overspent for this current fiscal year. He concurred legal expenses are out of control.

Keith Yagaloff, 125 Depot Street: Mr. Yagaloff suggested that most towns spend \$160 to \$175 per hour for a Town Attorney; towns don't spend \$350 per hour for legal services.

Speaking to Mr. Lyke's comment regarding legal costs, Mr. Yagaloff suggested that when a town gets into a specialized area, like labor law or bond counsel, most towns hire someone specialized in these areas in addition to the Town Attorney. He suggested East Windsor's legal expenses far exceeds other towns far greater in size; he felt you wouldn't find another town as small as East Windsor spending as much money as East Windsor on legal fees.. Mr. Yagaloff suggested when he spoke earlier of spending appropriately this is an area which needs to be managed; budgets need to be maintained in all areas, including legal expenses, for the Town to operate properly.

Selectman Szymanski suggested that being new to this Board what Mr. Yagaloff was saying were his thoughts when he looked at some of the expenses and individual charges; they were uncalled for; it's wrong.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/A.

Resignations: None.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/B

Reappointments: .None.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/C. New

Appointments: Robert K. Lyke, Jr., (R) Economic Development Commission, regular member for a term expiring 1/1/2021:

MOTION: To APPOINT Robert K. Lyke, Jr., (R) Economic Development Commission, regular member for a term expiring 1/1/2021:

Maynard moved/Szymanski seconded/DISCUSSION: None.

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VOTE: In Favor: Unanimous (Maynard/Dearborn/Hoffman/Szymanski)

UNFINISHED BUSINESS/A. East Windsor's 250th Anniversary Committee Report:

Rebecca Talamini, Chairman of the 250th Anniversary Committee, joined the Board. Ms. Talamini reported on the following:

- Yard signs – 30" by 30" – are available for a \$50 donation.
- Kids WinterFest – February 24th, Scout Hall, 1:00 to 4:00 p.m. Activities include crafts, cookie making, Legos, rock painting, possibly sleigh rides.
- The Home Show, March 10th and 11th, old Walmart building; the 250th Anniversary Committee will have a table at the event.
- The Victorian Lady visits the Senior Center on March 21st at 12:30 p.m.; tea, coffee, and desserts will be served; the Victorian Lady will perform a weaving demonstration.

Paul Anderson joined Ms. Talamini to report that during the month of February five libraries, which were originally part of East Windsor, will participate in the Love your Library Scavenger Hunt. The participating libraries are Hall Memorial Library in Ellington, the Wood Memorial Library and the South Windsor Public Library in South Windsor, Warehouse Point Library, and Broad Brook Library. Booklets which describe the challenges within the Scavenger Hunt are available in the First Selectman's Office, each of the five participating libraries, and the Book Club Book Store in South Windsor. Participants are to visit each of the libraries, complete their challenge, and have the booklet stamped by library staff. On March 3rd a drawing for prizes will be held at the Book Club Book Store.

UNFINISHED BUSINESS/B. Casino:

David Cappiello, representing MMCT, introduced himself. He reported that on February 28th the theater will be coming down; people will see a fence installed around the property. The first stage of this project is the demolition of the building.

Brief discussion followed regarding the status of the interaction with the Department of Interior.

First Selectman Maynard provided the Board with two drafts of a Casino Impact Fund ordinance, one prepared by Selectman Bowsza, and a second prepared by First Selectman Maynard. First Selectman Maynard suggested the Board wait for Selectman Bowsza's return to initiate discussion. Deputy First Selectman Dearborn reported he can't agree with either proposal.

NEW BUSINESS/A. Capital Improvement Plan's recommendations for FY 18-19:

Joining the Board were the following members of the Capital Improvement Plan Committee: Cathy Simonelli, Chairman; Bob Leach, Adam Mehan, and Dale Nelson. Mrs. Simonelli had previously provided the Board with her letter dated January 22, 2018 identifying the FY 2018 – 2019 CIP Request list (*See Attachment A*).

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Mrs. Simonelli reported the CIP Committee has listened to presentations from departments regarding the cost of the various projects or proposals, the timing, and the necessity of the projects. Mrs. Simonelli noted there are some expenses in the CIP which many of the members don't think should be in the CIP requests but need to be done every year, such as replacement of Town and Police vehicles, drainage projects, the Assessor's GIS system; these are expenses that never go away. In response to Selectman Szymanski's question about the items they didn't think should be handled under the CIP Mrs. Simonelli suggested the Committee sees a capital expenditure as something that's spent once for a project, although the project may take more than a year; then it's gone. She suggested road improvements is something we do forever but their understanding is the only way to put money aside and not spend it this year and to keep it growing and recurring is to use the CIP process so it can go into a capital non-recurring fund. Mrs. Simonelli suggested they separated those projects out and looked at them differently. Selectman Szymanski suggested that in accounting practices for an expense to be a capital expense item the amount of the expenditure and how long the asset will be in use is a consideration, he questioned if the auditors have given a ruling on that? Mrs. Simonelli cited they receive guidance from the Treasurer, whom she assumes speaks to the auditors regarding expenditures. Mrs. Nelson noted the CIP Committee has another meeting in June after the budget is passed and the money allocated and then they decide how that money will be spent. Mrs. Simonelli provided the Board with the full CIP request list; she noted those projects at the top of the list are the projects sent to the BOS while those below haven't been allocated any funding. She noted the CIP Committee comes to the BOS with the list of what they think is a minimum amount of money to be spent; they'll return after approval of the budget to reallocate the project funding.

Discussion followed regarding the rationale presented and the criteria for replacing, as an example, Police vehicles. Mr. Leach suggested they try to get 2 ½ vehicles replaced every year; to accomplish that they replace on a schedule of 2, 3, 2, 3 vehicles on a continuing basis. Mileage, wear and tear from running all the time to support three shifts, age, and maintenance are all considered. He noted the Police fleet still includes Crowne Victoria vehicles, which are not a first responder vehicle. Mrs. Simonelli suggested vehicles must be safe and reliable. Mrs. Nelson suggested the older vehicles go to the School Resource Officer or private duty officers; all of those vehicles have over 100,000 miles each. Discussion continued regarding the project review process; Mrs. Simonelli suggested detailed presentations are made during the CIP Meetings. Selectman Hoffman suggested that the CIP Committee has gone through much of the detailed review to consider acceptability; his concern is that when presented a list of expenditures he wants to understand what's being spent. Discussion continued regarding the review process at the CIP level; Mrs. Nelson suggested all the Selectmen have the opportunity to attend the CIP Meetings and ask questions; to sit here now and question what we did? Selectman Hoffman indicated he wasn't questioning their work, he just wanted to be sure he understands what he'll be asked to sign off on. Selectman Hoffman suggested he'll attend CIP Meetings in the future; he had been reluctant to delay their deliberations by asking the questions he's asking this evening.

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Mr. Mehan suggested that as the new person on the CIP Committee he found there were so many items appearing on the CIP list that should be budgeted for. Mrs. Simonelli suggested part of that problem in East Windsor is the 2% budget cap; she noted the Town can't maintain the roads with the 2% cap. Discussion continued regarding moving the ongoing expenses into department budgets, the difficulty of the 2% cap, and other potential funding sources.

NEW BUSINESS/B. Discussion of Calamar:

First Selectman Maynard reported Calamar is a Senior Apartment complex being constructed on North Road/Route 140 at the site of the golf driving range. The complex will contain 122 apartments. They have recently applied for a Building Permit which resulted in a \$142,000 fee based on an \$8 million structure. Mr. Anderson reported they have begun site work.

NEW BUSINESS/C. Expand the Charter Revision Study Committee to include two alternate members:

MOTION: To EXPAND the Charter Revision Study Committee to include two (2) Alternate Members.

Maynard moved/Hoffman seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Maynard/Dearborn/Hoffman/Szymanski)

NEW BUSINESS/D. Appointment of two (2) Alternates: Bonnie Yosky (D); Bob Leach (R); Rachel Safford (R) to the Charter Revision Study Committee for a term expiring 7/1/2018.

First Selectman Maynard reported he had discussed the potential appointments with the Co-Chairman of the Charter Revision Study Committee regarding the applicants. The Co-Chairman had suggested the appointment of Bonnie Yosky and Rachel Safford would make the membership seven men and 3 women.

MOTION: To APPOINT Bonnie Yosky (D) and Rachel Safford (R) as Alternate Members of the Charter Revision Study Committee for a term expiring 7/1/2018.

Szymanski moved/Hoffman seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Maynard/Dearborn/Hoffman/Szymanski)

NEW BUSINESS/E. FY 18-19 Budget:

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First Selectman Maynard provided the Board and the audience with a copy of the proposed Town 2018 – 2019 Budget (See Attachment B). Copies of the budget proposal are available online and in the Town Clerk's Office.

First Selectman Maynard reported the first BOS Budget Workshop will be held Tuesday, February 6th, at 7:00 p.m. (See Attachment C, Town Budget Workshop Schedule)

PLEASE NOTE: The Selectmen's Proposed Budget FY 2018 – 2019 is also available on the Town's website under the Treasurer's Office page, under the sub-heading Town Financial Information.

NEW BUSINESS/F. Property Sale:

First Selectman Maynard advised the Board of the opportunity for the Town to sell property at 132 Wells Road. The property is owned by the Town; the Town is not currently receiving any taxes on the property. A buyer has offered to purchase the property, with contingencies regarding a positive percolation test and the ability to build a home.

Discussion followed regarding the ability of the purchaser to build on this small parcel. First Selectman Maynard reported the parcel contains just over a half acre of land and is heavily impacted by wetlands. The parcel is located between existing homes. The purchaser would also consider use of the parcel for farming should construction of a home not be possible.

MOTION: To SELL 132 Wells Road to RC Capital Management, LLC for \$6,500.00 and MOVE TO SEND TO TOWN MEETING.

Maynard moved/Szymanski seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Maynard/Dearborn/Hoffman/Szymanski)

NEW BUSINESS/G/ Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$8,464.58 as identified under Tax Refund Report dated 1/29/2018.

Dearborn moved/Hoffman seconded/DISCUSSION: None

VOTE: In Favor: Maynard/Dearborn/Bowsza/Hoffman/Szymanski

SELECTMEN COMMENTS AND REPORTS/A. Charles J. Szymanski:

Selectman Szymanski reported he has received numerous complaints from residents regarding the condition of several roads which were chip sealed during the past year. The surface is being picked up by the snow plows and is sitting on the side of the roads. Residents have also complained about the lines in the middle of the road disappearing shortly after installation. Selectman Szymanski had heard the same problem occurred in Ellington.

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Discussion followed regarding the cause, and potential resolution of the issue. Selectman Dearborn reported that Town Engineer Norton has put the company on notice regarding the quality of the work.

SELECTMEN COMMENTS AND REPORTS/B. Andy Hoffman:

Selectman Hoffman had nothing to report this evening.

SELECTMEN COMMENTS AND REPORTS/C. Jason Bowsza

Selectman Bowsza was absent this evening.

SELECTMEN COMMENTS AND REPORTS/D. Steve Dearborn:

Deputy First Selectman Dearborn reported the following:

- Zoning Board of Appeals cancelled their February Meeting as they hadn't received any applications.
- On Wednesday, February 7th at 7:00 p.m. the Inland Wetlands Commission will be hearing an application for the casino to approve a wetlands map delineation to reflect a reduction in the amount of wetlands on the site. Deputy First Selectman Dearborn would like to see people attend the Meeting to show support for the casino.

SELECTMEN COMMENTS AND REPORTS/E. Robert Maynard:

First Selectman Maynard reported he recently attended a meeting of the Economic Development Commission (EDC) at which they were able to establish a quorum. He noted the appointment of Mr. Lyke to the Commission this evening; he hoped the Commission was coming back to life. First Selectman Maynard also reported staff is developing a website specifically for the EDC.

PUBLIC PARTICIPATION (Another opportunity for the public to make comments:

Sarah Muska, 25 Maple Avenue: Ms. Muska cited she didn't mean any disrespect but as Selectmen she felt you should know the procedures, and how things work. She felt the Selectmen should attend meetings, such as the CIP.

Bob Leach, 39 Church Street: Mr. Leach was flabbergasted that the Co-Chairman of the Charter Revision Study Committee would consider membership based on the applicants being women. He questioned if the Board voted based on the sex of the applicants? Mr. Leach reported he had planned to withdraw his name from appointment but he remained flabbergasted that the Co-Chairman would consider sex to decide appointment.

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First Selectman Maynard felt the Board voted on the candidates of their choice. He had been asked to vet nominations with the chairmen and that's what he did. He apologized if his comments were misunderstood. Mr. Leach continued his disapproval.

Marie DeSousa, 10 Rice Road: Mrs. DeSousa opposed the vetting process for new Commission members; she felt it allows the Chairman to stack the commission with people of the same opinion.

Also, regarding Selectmen Bowsza's ordinance draft Mrs. DeSousa felt it was wrong to discredit Selectman Bowsza's attempt to redraft the ordinance. Mrs. DeSousa wished everyone could work together.

Mrs. DeSousa also chastised the Selectmen for questioning the CIP Committee; they're volunteers. She felt the Selectmen should go to various meetings and learn the process; she suggested the Board review BOF Minutes back to the Chairmanship of Noreen Farmer to learn the history of the process. Mrs. DeSousa reiterated her suggestion that the Board attend other meetings before criticizing.

Mrs. DeSousa addressed earlier comments regarding combined services. She recalled a previous committee combined IT services for the schools and the Town; athletic programs have also been combined, and mowing services for the school and the Town have been combined as well. Mrs. DeSousa felt committee after committee after committee is a disservice to the Town.

Selectman Szymanski cited his attendance at the CIP Meeting; he felt the information presented by the Public Works Department wasn't adequate for the funding requested. He's just trying to be helpful. Selectman Szymanski also cited his attendance at the Warehouse Point Fire District Meeting; he will also be attending the Board of Finance and the Broad Brook Fire Department. Selectman Szymanski suggested it's only been a few months since their election.

First Selectman Maynard suggested he didn't intend to discredit Selectman Bowsza; he appreciated his input. Deputy First Selectman Dearborn suggested Mrs. DeSousa was speaking of him. He clarified that he didn't like either ordinance; he felt he had a right to his opinion.

Keith Yagaloff, 125 Depot Street: Mr. Yagaloff clarified that as one of the Co-Chairman of the Charter Revision Study Committee he had said Mrs. Yosky had been attending the meetings and has shown a commitment and willingness to participate to that project. Ms. Safford is new to volunteering but she wants to be a part of the process. Mr. Yagaloff suggested he also didn't have a problem with Mr. Leach. Regarding gender, Mr. Yagaloff reported he never gets into that but he does like the opportunity to have someone new getting involved.

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Regarding the CIP Committee, he likes it when people scrutinize spending; he doesn't oppose that process. He doesn't see that as an attack or a criticism of anyone. Mr. Yagaloff felt scrutiny is good; challenging expenditures is collaborative. No one should take that personally.

Regarding the CIP, he would like to see challenges on expenditures that are not absolutely clear. Regarding the questions on the vehicles, we may need those items but the Town must make decisions on what we pay for. East Windsor isn't wealthy enough not to make tough decision on how we send our money. Mr. Yagaloff suggested that money saved in one area is money we can spend where we really need it. He noted people talked about wanting to improve the school system; he would like to see money not spent in one area spent on infrastructure and the schools. Mr. Yagaloff felt the CIP Committee has done their job and analysis; he felt it's helpful and healthy in a positive way for the Town to have dialogue.

Mr. Yagaloff apologized to Mr. Leach if he felt slighted. Mr. Leach suggested it was the way it came across.

Bob Lyke, Rye Street: Mr. Lyke noted in the past it's been the Town political parties that have recommended applicants; he noted ironically that Mr. Leach is the Republican Party Chairman. Mr. Lyke reported he's happy to see new people question the policies and procedures; he likes their inquisitiveness.

With regard to volunteers, Mr. Lyke reported there's a vacancy on the Veteran's Commission. Mr. Lyke noted the Warehouse Point Green project is completed; invitations will be going out shortly for the dedication scheduled for April. People can still purchase pavers.

Dale Nelson, 51 Omelia Road: Mrs. Nelson would like to see the Board members make the motions.

And, Mrs. Nelson noted the BOE gets 60% of the budget but she hasn't noticed the BOS attending their meetings. While the Town can't tell them what to do with their money you would know what they do with their money. She noted that had been her job when she served on the Board.

Bob Leach, 39 Church Street: Thanked Mr. Yagaloff for his comments; his annoyance was with the way it came across. He reported he hadn't been advised there were openings; he doesn't know except what's on the website.

Cathy Simonelli, Chairman of the CIP: Mrs. Simonelli suggested it's difficult for the Committees to do their work and have to regurgitate everything again. She cited that historically the BOS have attended the CIP Meetings; no one has attended the BOE Meetings. She felt if the Selectmen are looking for that level of detail they should attend the meetings.

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Tom Talamini, 23 Rice Road: Mr. Talamini felt it's good to scrutinize the budgets but you can't micromanage it; he felt the Selectmen have to trust their committees and department heads.

Mr. Talamini also reported he read that someone is building a large building on King Street in Enfield next to the East Windsor border. He felt it was a shame they didn't come to East Windsor. Selectman Hoffman suggested that's why we need an Economic Development person.

Bob Lyke, Rye Street: Mr. Lyke reported as a member of the Chamber of Commerce he's attended several meetings of the North Central Chamber. They've made excellent presentations; we'll learn from them but Mr. Lyke suggested we won't get there with volunteers.

SIGNATURES FOR APPROVAL OF CHECK RESIGTERS:

The Selectmen reviewed the registers presented and took appropriate action.

EXECUTIVE SESSION/Pursuant to C.G.S Sec. 1-210 (b-4) Negotiations:

MOTION: To GO INTO EXECUTIVE SESSION Pursuant to C.G.S Sec. 1-210 (b-4) Negotiations at 8:55 p.m. Attending the Executive Session were First Selectman Maynard, Deputy First Selectman Dearborn, Selectman Hoffman, and Selectman Szymanski.

Szymanski moved/Dearborn seconded/DISCUSSION: None

VOTE: In Favor: Maynard/Dearborn/Bowsza/Hoffman/Szymanski

LET THE RECORD SHOW the recording secretary and audience members vacated the room.

The Board of Selectmen CAME OUT OF EXECUTIVE SESSION at 10:18 p.m.


ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 10:19 p.m.

Szymanski moved/Dearborn seconded/DISCUSSION: None

VOTE: In Favor: Maynard/Dearborn/Bowsza/Hoffman/Szymanski

Respectfully submitted



Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

ATTACHMENTS A, B, and C.

*BOB 2/1/2018 Attachment A
REGULAR MEETING*

1/22/2018

Robert Maynard
First Selectman, East Windsor

Bob,

The Capital Improvement Planning Committee has completed the task of reviewing and prioritizing the capital projects presented by East Windsor's department heads.

The list below identifies the projects that we have preliminarily selected to receive funding based on our request that the CIP budget be set at an amount equal to \$1,131,245. These projects represent primarily either mandated improvements or required maintenance of our infrastructure. This list does not provide full funding to these projects and represents only about half of the many important and worthwhile projects that were submitted for consideration.

The committee looks forward to meeting upon the successful adoption of a town budget to allocate approved CIP funds.

| <i>CIP Committee Preliminary Recommended Projects</i> | | | |
|---|------------------|---------------------------|------------------------|
| Police Dept | Vehicles | Replacements | \$ 88,000.00 |
| Public Works | Chip Sealing | Ongoing Maint | \$ 75,000.00 |
| Public Works | Pavement Mgmt | Ongoing Maint | \$ 350,000.00 |
| Public Works | Vehicles | Replacements | \$ 200,000.00 |
| Planning & Zoning | GIS System | Updates + layer additions | \$ 25,000.00 |
| Public Works | Drainage | Ongoing Maint | \$ 50,000.00 |
| Assessors | Revaluation | State Mandate | \$ 50,000.00 |
| Social Services | Vehicles | Replacements | \$ 25,590.00 |
| Police Dept | NexGen Soft. | Software Repl. | \$ 36,980.00 |
| Parks & Rec | ADA Compliance | Abbe Rd /Osborn | \$ 14,000.00 |
| Parks & Rec | EW Park Drainage | Engineer Drainage Repl. | \$ 25,000.00 |
| Board of Education | MS Café A/C | Add AC to Café | \$ 31,675.00 |
| Town Property | Ext. Lighting | Upgrade | \$ 25,000.00 |
| BB Fire Dept | Refurb E1-339 | Refurb Pumper | \$ 79,000.00 |
| Public Works | Facility Equip | New Garage Equip | \$ 10,000.00 |
| Board of Education | BB Gym Upgrade | Sand/Refinish Gym Floor | \$ 20,000.00 |
| Public Works | Sidewalks | Repair/Replace | \$ 11,000.00 |
| Parks & Rec | Playgrounds | Bring to Code | \$ 15,000.00 |
| Total FY 2018-2019 CIP Request | | | \$ 1,131,245.00 |

Sincerely,

Cathy Simonelli
Chair, Capital Improvement Planning Committee

BOS REGULAR MEETING - 2/10/2018 Attachment B

| | FY 18-19 BUDGET | | | | |
|--------------------------|-------------------|-------------------|-------------------|-------------------|------------|
| | 17-18 | Request to BOS | BOS approved | BOF | |
| | Appr. Budget | Actual 1/1/18 | | | |
| | | | | \$ INC (DEC) | |
| | | | | % INC (DE | |
| 410100 SELECTMEN | | | | | |
| SALARY-FULL TIME | \$ 181,545 | \$ 94,278 | \$ 275,204 | 93,659 | 51. |
| FIRE MARSHAL | 17,867 | 9,277 | 17,867 | - | 0. |
| PROFESSIONAL SERVICES | 11,500 | 3,759 | 11,600 | 100 | 0. |
| SUPPLIES & EQUIPMENT | 1,000 | 341 | 1,000 | - | 0. |
| TRAVEL | 1,900 | 1,257 | 2,300 | 400 | 21. |
| EDUCATION & DUES | 3,001 | 1,119 | 3,001 | - | 0. |
| POSTAGE | 24,000 | (636) | 24,000 | - | 0. |
| PRINTER TONER | \$ 10,000 | - | 10,000 | - | 0. |
| MARSHAL SUPPLIES | 700 | - | 700 | - | 0. |
| CENTRAL OFFICE SUPPLY | 6,483 | 1,748 | \$ 6,500 | 17 | 0. |
| LEASED EQUIPMENT | 18,100 | 10,754 | 22,000 | 3,900 | 21. |
| COMMUNITY OUTREACH | - | - | 20,000 | 20,000 | 100. |
| TOTAL | \$ 276,096 | \$ 121,897 | \$ 394,172 | \$ 118,076 | 42. |
| 410300 TOWN CLERK | | | | | |
| SALARY-FULL TIME | \$ 114,045 | 59,214 | \$ 114,045 | - | 0. |
| SALARY- PART TIME | 12,800 | 5,759 | 13,056 | 256 | 2. |
| OVERTIME | 10 | - | 10 | - | 0. |
| LONGEVITY | 820 | 820 | 820 | - | 0. |
| PROFESSIONAL SERVICES | 3,515 | 812 | 3,285 | (230) | -6. |
| SUPPLIES & EQUIPMENT | 2,620 | 1,326 | 2,620 | - | 0. |
| TRAVEL | 300 | 115 | 300 | - | 0. |
| EDUCATION & DUES | 1,355 | 720 | 1,230 | (125) | -9. |
| CAPITAL PURCHASES | | | | | |
| TOTAL | \$ 135,465 | \$ 68,765 | \$ 135,366 | \$ (99) | -0. |
| 410500 TREASURER | | | | | |
| SALARY-FULL TIME | \$ 191,484 | 92,663 | \$ 194,540 | 3,056 | 1. |
| SALARY-PART TIME | \$ 7,647 | - | \$ 8,265 | 618 | 8. |
| OVERTIME | \$ - | - | \$ 10 | 10 | 100. |
| LONGEVITY | 1,185 | - | 1,185 | - | 0. |
| PROFESSIONAL SERVICES | 11,188 | 4,879 | 11,636 | 448 | 4. |
| SUPPLIES & EQUIPMENT | 850 | 44 | 850 | - | 0. |
| TRAVEL | 450 | 200 | 500 | 50 | 11. |
| EDUCATION & DUES | 1,920 | 640 | 2,420 | 500 | 26. |
| CAPITAL PURCHASES | - | - | - | - | - |
| TOTAL | \$ 214,724 | \$ 98,426 | \$ 219,406 | \$ 4,682 | 2. |

| | | 17-18 | | FY 18-19 BUDGET | | | |
|-----------------------------|-------------------|-------------------|-------------------|-----------------|-------------|---------------|---------------|
| | Appr. Budget | Actual 1/1/18 | Request to BOS | BOS approved | BOF | \$ INC (DEC) | % INC (DEC) |
| 410700 ASSESSOR | | | | | | | |
| SALARY-FULL TIME | \$ 173,850 | 83,916 | \$ 173,850 | | | - | 0.00% |
| SALARY- PART TIME | 10 | - | 10 | | | - | 0.00% |
| OVERTIME | 10 | - | 10 | | | - | 0.00% |
| LONGEVITY | 820 | 820 | 1,000 | | | 180 | 21.95% |
| PROFESSIONAL SERVICES | 13,000 | 1,258 | 12,000 | | | (1,000) | -7.69% |
| SUPPLIES & EQUIPMENT | 1,000 | 525 | 1,000 | | | - | 0.00% |
| TRAVEL | 300 | 150 | 300 | | | - | 0.00% |
| EDUCATION & DUES | 2,670 | 1,283 | 2,820 | | | 150 | 5.62% |
| CAPITAL PURCHASES | | | | | | - | |
| TOTAL | \$ 191,660 | \$ 87,952 | \$ 190,990 | \$ - | \$ - | (670) | -0.35% |
| 410900 TAX COLLECTOR | | | | | | | |
| SALARY-FULL TIME | \$ 112,315 | 58,307 | \$ 112,315 | | | - | 0.00% |
| SALARY- PART TIME | 7,647 | 6,392 | 8,691 | | | 1,044 | 13.65% |
| PROFESSIONAL SERVICES | 1,245 | 614 | 1,070 | | | (175) | -14.06% |
| SUPPLIES & EQUIPMENT | 1,000 | 913 | 1,450 | | | 450 | 45.00% |
| TRAVEL | 400 | 29 | 600 | | | 200 | 50.00% |
| EDUCATION & DUES | 1,670 | 137 | 1,495 | | | (175) | -10.48% |
| CAPITAL PURCHASES | | - | 1,600 | | | 1,600 | |
| TOTAL | \$ 124,277 | \$ 66,392 | \$ 127,221 | \$ - | \$ - | 2,944 | 2.37% |
| 411100 TOWN PLANNER | | | | | | | |
| SALARY-FULL TIME | \$ 192,685 | 89,998 | \$ 242,680 | | | 49,995 | 25.95% |
| SALARY- PART TIME | 12,800 | 6,978 | 13,056 | | | 256 | 2.00% |
| LONGEVITY | 1,000 | - | 1,000 | | | - | 0.00% |
| PROFESSIONAL SERVICES | 15,000 | 2,780 | 6,500 | | | (8,500) | -56.67% |
| SUPPLIES & EQUIPMENT | 500 | 263 | 500 | | | - | 0.00% |
| TRAVEL | 800 | - | 1,500 | | | 700 | 87.50% |
| EDUCATION & DUES | 1,453 | 1,240 | 6,650 | | | 5,197 | 357.67% |
| CAPITAL PURCHASES | | | 15,500 | | | 15,500 | 100.00% |
| TOTAL | \$ 224,238 | \$ 101,259 | \$ 287,386 | \$ - | \$ - | 63,148 | 28.16% |
| 411300 BUILDING | | | | | | | |
| SALARY-FULL TIME | \$ 131,355 | 68,201 | \$ 181,352 | | | 49,997 | 38.06% |
| SALARY- PART TIME | 16,215 | 7,765 | 73,207 | | | 56,992 | 351.48% |
| LONGEVITY | 365 | | 545 | | | 180 | 49.32% |

| | | 17-18 | | FY 18-19 BUDGET | | | | |
|---------------------------------|-------------------|------------------|-------------------|-----------------|-----------|-----------------|----------------|--|
| | Appr. Budget | Actual 1/1/18 | Request to BOS | BOS approved | BOF | \$ INC (DEC) | % INC (DEC) | |
| | - | | 25,000 | | | 25,000 | 0.00% | |
| PROFESSIONAL SERVICES | | | 6,700 | | | 5,300 | 378.57% | |
| SUPPLIES & EQUIPMENT | 1,400 | 104 | 1,200 | | | - | 0.00% | |
| EDUCATION & DUES | 1,200 | 485 | 1,500 | | | 1,500 | 100.00% | |
| EMERGENCY REPAIR | | - | 18,800 | | | 18,800 | 100.00% | |
| CAPITAL PURCHASES | | | 308,304 | | | 157,769 | 104.81% | |
| TOTAL | \$ 150,535 | \$ 76,555 | \$ | \$ | \$ | \$ | | |
| 411500 REGISTRAR | | | | | | | | |
| SALARY-FULL TIME | \$ 29,849 | 14,695 | \$ 29,849 | | | - | 0.00% | |
| SALARY- PART TIME | 19,530 | 6,052 | 20,880 | | | 1,350 | 6.91% | |
| SUPPLIES & EQUIPMENT | 1,000 | 441 | 1,000 | | | - | 0.00% | |
| TRAVEL | 500 | - | 250 | | | (250) | -50.00% | |
| EDUCATION & DUES | 2,000 | 555 | 1,750 | | | (250) | -12.50% | |
| MACHINE | 2,000 | 1,200 | 1,200 | | | (800) | -40.00% | |
| PRINTING | 5,850 | 1,970 | 6,996 | | | 1,146 | 19.59% | |
| MEDIA CARDS | 2,250 | 1,696 | 2,000 | | | (250) | -11.11% | |
| CAPITAL PURCHASES | | - | | | | - | 0.00% | |
| TOTAL | \$ 62,979 | \$ 26,609 | \$ 63,925 | \$ | \$ | 946 | 1.50% | |
| 411700 HUMAN SERVICES | | | | | | | | |
| SALARY-FULL TIME | \$ 175,905 | 73,045 | \$ 102,266 | | | (73,639) | -41.86% | |
| LONGEVITY | 1,365 | 545 | 1,820 | | | 455 | 33.33% | |
| PROFESSIONAL SERVICES | 300 | 100 | 300 | | | - | 0.00% | |
| SUPPLIES & EQUIPMENT | 1,050 | 324 | 1,050 | | | - | 0.00% | |
| TRAVEL | 800 | 68 | 700 | | | (100) | -12.50% | |
| EDUCATION & DUES | 1,200 | 360 | 1,000 | | | (200) | -16.67% | |
| GENERAL ASSISTANCE | 12,000 | 2,942 | 13,000 | | | 1,000 | 8.33% | |
| EVICIONS/EJECTIONS | 2,000 | 385 | 2,000 | | | - | 0.00% | |
| CAPITAL PURCHASES | | | | | | - | | |
| TOTAL | \$ 194,620 | \$ 77,770 | \$ 122,136 | \$ | \$ | (72,484) | -37.24% | |
| 510200 POLICE DEPARTMENT | | | | | | | | |
| ADMIN SALARY- FT | \$ 255,456 | 132,276 | \$ 261,200 | | | 5,744 | 2.25% | |
| OFFICER SALARY- FT | 2,021,492 | 1,004,591 | 2,019,505 | | | (1,987) | -0.10% | |
| DISPATCHER SALARY- FT | 360,220 | 167,385 | 365,154 | | | 4,934 | 1.37% | |
| CLERICAL SALARY- FT | 174,913 | 79,159 | 174,420 | | | (493) | -0.28% | |

| | 17-18 | | | FY 18-19 BUDGET | | | |
|-----------------------|---------------------|---------------------|---------------------|-----------------|-------------|------------------|--------------|
| | Appr. Budget | Actual 1/1/18 | Request to BOS | BOS approved | BOF | \$ INC (DEC) | % INC (DEC) |
| ACO SALARY- PT | 33,417 | 15,091 | 33,417 | | | - | 0.00% |
| CLERICAL SALARY- PT | | | | | | | 0.00% |
| OFFICER SALARY- OT | 272,431 | 192,686 | 286,053 | | | 13,622 | 5.00% |
| LONGEVITY | 19,900 | 9,362 | 18,700 | | | (1,200) | -6.03% |
| TRAINING SALARY | 28,580 | 15,855 | 29,152 | | | 572 | 2.00% |
| PROFESSIONAL SERVICES | 30,934 | 12,990 | 31,934 | | | 1,000 | 3.23% |
| SUPPLIES & EQUIPMENT | 15,515 | 4,559 | 16,515 | | | 1,000 | 6.45% |
| TRAVEL | 600 | 43 | 600 | | | - | 0.00% |
| EDUCATION & DUES | 42,041 | 24,553 | 45,041 | | | 3,000 | 7.14% |
| UNIFORMS | 45,643 | 18,197 | 47,454 | | | 1,811 | 3.97% |
| VEHICLE MAINTENANCE | 30,000 | 15,897 | 30,962 | | | 962 | 3.21% |
| CAPITAL PURCHASES | | | 4,000 | | | 4,000 | 100.00% |
| TOTAL | \$ 3,331,142 | \$ 1,692,643 | \$ 3,364,107 | \$ - | \$ - | \$ 32,965 | 0.99% |

| | | 17-18 | | FY 18-19 BUDGET | | | |
|-------------------------------------|-------------------|-------------------|-------------------|-----------------|-------------|---------------|---------------|
| | Appr. Budget | Actual 1/1/18 | Request to BOS | BOS approved | BOF | \$ INC (DEC) | % INC (DEC) |
| 510300 EMERGENCY MANAGEMENT | | | | | | | |
| STIPEND | \$ 9,333 | 5,380 | \$ 9,520 | | | 187 | 2.00% |
| SUPPLIES & EQUIPMENT | 1,250 | 1,055 | 1,275 | | | 25 | 2.00% |
| PHONE | 600 | 124 | 615 | | | 15 | 2.50% |
| EQUIPMENT MAINTENANCE | 6,335 | 2,077 | 6,462 | | | 127 | 2.00% |
| TOTAL | \$ 17,518 | \$ 8,636 | \$ 17,872 | \$ - | \$ - | 354 | 2.02% |
| 510400 COMMUNICATIONS | | | | | | | |
| RADIO SYSTEM | 26,698 | 17,302 | 26,698 | | | - | 0.00% |
| DISPATCH-TOLLAND | 26,658 | 26,223 | 26,556 | | | (102) | -0.38% |
| TOTAL | \$ 53,356 | \$ 43,525 | \$ 53,254 | \$ - | \$ - | (102) | -0.19% |
| 511000 BROAD BROOK FIRE DEPT | | | | | | | |
| SALARY- PART TIME | 77,500 | 26,028 | 110,000 | | | 32,500 | 41.94% |
| INCENTIVES | 107,000 | 44,960 | 110,000 | | | 3,000 | 2.80% |
| ANNUITIES | 30,000 | 30,000 | 30,000 | | | - | 0.00% |
| PROFESSIONAL SERVICES | 9,500 | 5,885 | 10,000 | | | 500 | 5.26% |
| SUPPLIES / EQUIPMENT | 58,000 | 38,723 | 60,000 | | | 2,000 | 3.45% |
| EDUCATION/ DUES | 21,000 | 10,203 | 21,000 | | | - | 0.00% |
| FIRE- PHYSICALS | 6,500 | 2,452 | 14,000 | | | 7,500 | 115.38% |
| FIRE- VEHICLE AND GAS | 49,000 | 15,844 | 51,000 | | | 2,000 | 4.08% |
| LAP INSURANCE | 26,000 | 9,616 | 26,000 | | | - | 0.00% |
| TOTAL | \$ 384,500 | \$ 183,709 | \$ 432,000 | \$ - | \$ - | 47,500 | 12.35% |
| 610100 PUBLIC WORKS | | | | | | | |
| SALARY-FULL TIME | \$ 755,170 | 394,308 | \$ 769,786 | | | 14,616 | 1.94% |
| SALARY- PART TIME | 20,000 | 9,565 | 20,000 | | | - | 0.00% |
| OVERTIME | 46,350 | 27,915 | 46,350 | | | - | 0.00% |
| LONGEVITY | 5,610 | 3,077 | 5,610 | | | - | 0.00% |
| PROFESSIONAL SERVICES | 17,450 | 3,905 | 17,450 | | | - | 0.00% |
| SUPPLIES & EQUIPMENT | 10,000 | 3,438 | 10,000 | | | - | 0.00% |
| EDUCATION & DUES | 3,500 | 865 | 3,500 | | | - | 0.00% |
| CAPITAL PURCHASES | - | - | - | | | - | 0.00% |
| STANDBY | 4,500 | 4,500 | 4,500 | | | - | 0.00% |
| TOTAL | \$ 862,580 | \$ 447,573 | \$ 877,196 | \$ - | \$ - | 14,616 | 1.69% |

| FY 18-19 BUDGET | | | | | | |
|------------------------------------|-------------------|-------------------|---------------------|--------------|-----------------|--------------|
| | 17-18 | 17-18 | Request to BOS | BOS approved | BOF | % INC (DEC) |
| | Appr. Budget | Actual 1/1/18 | | | | |
| 610200 TOWN PROPERTY | | | | | | |
| CAPITAL PURCHASES | 1,000 | - | 1,000 | | | 0.00% |
| PROPANE | 1,000 | - | 1,000 | | | 0.00% |
| VEHICLE MAINTENANCE | \$ 70,000 | 23,755 | \$ 70,000 | | | 0.00% |
| GASOLINE | 109,750 | 46,870 | 111,945 | | | 2.00% |
| JANATORIAL SERVICE | 50,135 | 23,503 | 50,135 | | | 0.00% |
| BUILDING REPAIR | 60,000 | 27,689 | 60,000 | | | 0.00% |
| PHONE | 25,000 | 11,624 | 26,000 | | | 4.00% |
| ELECTRICITY-BUILDINGS | 132,500 | 44,575 | 135,150 | | | 2.00% |
| ELECTRICITY- STREET | 137,000 | 60,073 | 139,740 | | | 2.00% |
| WATER-BUILDINGS | 11,000 | 2,076 | 11,000 | | | 0.00% |
| WATER-HYDRANTS | 330,000 | 171,966 | 336,000 | | | 1.82% |
| WPCA SEWER FEE | 37,345 | 35,530 | 37,830 | | | 1.30% |
| BUILDING SUPPLIES | 10,000 | 1,149 | 10,000 | | | 0.00% |
| HEATING OIL | 24,250 | 6,245 | 25,000 | | | 3.09% |
| TOTAL | \$ 998,980 | \$ 455,053 | \$ 1,014,800 | \$ - | \$ - | 1.58% |
| 610300 ROAD IMPROVEMENTS | | | | | | |
| SALT AND SAND | 150,000 | 47,819 | 150,000 | | | 0.00% |
| ROAD MAINTENANCE | 300,000 | 206,315 | 300,000 | | | 0.00% |
| TOTAL | \$ 450,000 | \$ 254,134 | \$ 450,000 | \$ - | \$ - | 0.00% |
| 710100 SENIOR CENTER | | | | | | |
| SALARY-FULL TIME | \$ 187,158 | 97,180 | \$ 188,786 | | | 0.87% |
| SALARY- PART TIME | 34,081 | 13,866 | 33,100 | | | -2.88% |
| OVERTIME | 500 | 76 | 500 | | | 0.00% |
| LONGEVITY | 1,844 | 1,090 | 2,119 | | | 14.91% |
| PROFESSIONAL SERVICES | 2,000 | 808 | 2,450 | | | 22.50% |
| SUPPLIES & EQUIPMENT | 1,000 | 319 | 1,050 | | | 5.00% |
| TRAVEL | 400 | 69 | 400 | | | 0.00% |
| EDUCATION & DUES | 1,100 | 185 | 900 | | | -18.18% |
| CAPITAL PURCHASES | - | - | - | | | 100.00% |
| PROGRAMS | 4,500 | 2,052 | 5,315 | | | 18.11% |
| TOTAL | \$ 232,583 | \$ 115,644 | \$ 234,620 | \$ - | \$ 2,037 | 0.88% |
| 710200 PARKS AND RECREATION | | | | | | |
| SALARY-ADMIN (3 DEPTS) | | | \$ 90,000 | | | 100.00% |
| SALARY-FULL TIME | \$ 105,577 | 55,965 | \$ 52,270 | | | -50.49% |

| FY 18-19 BUDGET | | | | | | | | | |
|-----------------|-------------------------|-----------------|-----------------|-----------------|--------------|-------------|---------------|---------------|--|
| | | 17-18 | | | | | | | |
| | | Appr. Budget | Actual 1/1/18 | Request to BOS | BOS approved | BOF | \$ INC (DEC) | % INC (DEC) | |
| 810200 | PZC | | | | | | | | |
| | RECORDING SECRETARY | 2,750 | 1,125 | 2,750 | | | | | |
| | EDUCATION & DUES | 200 | | 200 | | | | | |
| | TOTAL | \$ 2,950 | \$ 1,125 | \$ 2,950 | \$ - | \$ - | \$ - | 0.00% | |
| 810300 | ZBA | | | | | | | | |
| | RECORDING SECRETARY | 1,000 | 200 | 1,200 | | | 200 | | |
| | EDUCATION & DUES | 500 | | 500 | | | | | |
| | TOTAL | \$ 1,500 | \$ 200 | \$ 1,700 | \$ - | \$ - | 200 | 13.33% | |
| 810400 | BAA | | | | | | | | |
| | RECORDING SECRETARY | 1,500 | 255 | 1,500 | | | | 0.00% | |
| | PROFESSIONAL SERVICES | 50 | - | 50 | | | | 0.00% | |
| | TOTAL | \$ 1,550 | \$ 255 | \$ 1,550 | \$ - | \$ - | \$ - | 0.00% | |
| 810500 | EDC | | | | | | | | |
| | RECORDING SECRETARY | 750 | 75 | 750 | | | | 0.00% | |
| | PROFESSIONAL SERVICES | 3,000 | | 3,000 | | | | 0.00% | |
| | EDUCATION & DUES | 400 | | 400 | | | | 0.00% | |
| | TOTAL | \$ 4,150 | \$ 75 | \$ 4,150 | \$ - | \$ - | \$ - | 0.00% | |
| 810600 | IWWA | | | | | | | | |
| | RECORDING SECRETARY | 1,500 | 625 | 1,500 | | | | 0.00% | |
| | EDUCATION & DUES | 300 | 135 | 300 | | | | 0.00% | |
| | TOTAL | \$ 1,800 | \$ 760 | \$ 1,800 | \$ - | \$ - | \$ - | 0.00% | |
| 810700 | POLICE COMMISSON | | | | | | | | |
| | RECORDING SECRETARY | 1,500 | 750 | 1,500 | | | | 0.00% | |
| | SUPPLIES | | | 100 | | | 100 | 100.00% | |
| | TOTAL | \$ 1,500 | \$ 750 | \$ 1,600 | \$ - | \$ - | \$ 100 | 6.67% | |

| FY 18-19 BUDGET | | | | | | | | | |
|---|--------------|---------------|----------------|--------------|--|--|------|--------------|-------------|
| | 17-18 | | | BOS approved | | | BOF | \$ INC (DEC) | % INC (DEC) |
| | Appr. Budget | Actual 1/1/18 | Request to BOS | | | | | | |
| 810800 BUILDING COMMITTEE | | | | | | | | | |
| RECORDING SECRETARY | 1,200 | 400 | 1,200 | 1,200 | | | | | |
| TOTAL | \$ 1,200 | \$ 400 | \$ 1,200 | \$ - | | | \$ - | 0.00% | |
| 810900 ELDERLY COMMISSION | | | | | | | | | |
| RECORDING SECRETARY | 500 | 150 | 500 | 500 | | | | | |
| TOTAL | \$ 500 | \$ 150 | \$ 500 | \$ - | | | \$ - | 0.00% | |
| 811100 CHARTER REVISION | | | | | | | | | |
| RECORDING SECRETARY | - | - | 1,500 | 1,500 | | | | | 100.00% |
| TOTAL | \$ - | \$ - | \$ 1,500 | \$ - | | | \$ - | 100.00% | |
| 811200 ETHICS COMMISSION | | | | | | | | | |
| SERVICES | 500 | - | 500 | 500 | | | | | |
| TOTAL | \$ 500 | \$ - | \$ 500 | \$ - | | | \$ - | 0.00% | |
| 811300 HISTORICAL COMMISSION | | | | | | | | | |
| RECORDING SECRETARY | 500 | - | 500 | 500 | | | | | |
| TOTAL | \$ 500 | \$ - | \$ 500 | \$ - | | | \$ - | 0.00% | |
| 811500 CAPITAL IMPROVEMENT COMM | | | | | | | | | |
| RECORDING SECRETARY | 750 | - | 1,000 | 1,000 | | | | | |
| TOTAL | \$ 750 | \$ - | \$ 1,000 | \$ - | | | \$ - | 33.33% | |
| 811600 VETERANS COMMISSION | | | | | | | | | |
| SERVICES | 960 | 400 | 1,200 | 1,200 | | | | | |
| TOTAL | \$ 960 | \$ 400 | \$ 1,200 | \$ - | | | \$ - | 25.00% | |
| 910100 ACTIVITIES, FEES AND ASSOC. | | | | | | | | | |
| CCM | \$ 7,035 | 7,035 | \$ 7,035 | 7,035 | | | | | 0.00% |
| CEMETERY ASSOCIATION | \$ 20,000 | 20,000 | 40,000 | 40,000 | | | | | 100.00% |
| COMMUNITY HEALTH | \$ 23,256 | 23,256 | 23,256 | 23,256 | | | | | 0.00% |
| CRCROG | \$ 10,491 | 10,491 | 10,606 | 10,606 | | | | | 1.10% |
| EAST WINDSOR VNA | \$ 6,380 | 6,380 | 6,377 | 6,377 | | | | | -0.05% |
| FOUR-TOWN FAIR | \$ - | - | 500 | 500 | | | | | #DIV/0! |
| GH TRANSPORT DISTRICT | \$ 1,674 | 1,674 | 1,786 | 1,786 | | | | | 6.69% |

| | | 17-18 | | FY 18-19 BUDGET | | | |
|----------------------------|---------------------|---------------------|---------------------|-----------------|-------------|-------------------|----------------|
| | Appr. Budget | Actual 1/1/18 | Request to BOS | BOS approved | BOF | \$ INC (DEC) | % INC (DEC) |
| | \$ - | - | - | | | | #DIV/0! |
| HOUSING ED | \$ 1,200 | - | 1,200 | | | | 0.00% |
| MEMORIAL DAY | \$ 2,277 | 2,271 | 2,277 | | | | 0.00% |
| METRO HARTFORD ALLIA | \$ 781 | 781 | 781 | | | | 0.00% |
| N. CENT. CT MTL. HEALTH | \$ 53,238 | 26,619 | 53,028 | | | (210) | -0.39% |
| N. CENTRAL HEALTH DIST. | \$ 5,000 | 5,000 | 5,000 | | | | 0.00% |
| NETWORK AGAINST DOM. VI | \$ 10 | | 10 | | | | 0.00% |
| POTABLE WATER | \$ 2,700 | | 2,700 | | | | 0.00% |
| PROBATE COURT | \$ 1,000 | | 1,000 | | | | 0.00% |
| EW HISTORICAL SOCIETY | \$ 3,500 | 731 | 3,500 | | | | 0.00% |
| AMERICAN HERITAGE | \$ 500 | 500 | 500 | | | | 0.00% |
| MELROSE SCHOOL | \$ - | - | 1,000 | | | 1,000 | 100.00% |
| RECOGNITION | \$ - | - | 500 | | | 500 | 100.00% |
| AG COMMISSION REC SEC. | \$ - | - | 500 | | | 500 | 100.00% |
| CONSERVATION COMM REC SEC. | \$ - | - | 20,000 | | | 20,000 | 100.00% |
| BROAD BROOK LIBRARY | \$ - | - | 432,000 | | | 432,000 | 100.00% |
| WAREHOUSE POINT FIRE | \$ - | - | 613,556 | | | 474,514 | 341.27% |
| TOTAL | \$ 139,042 | \$ 104,737 | \$ 613,556 | \$ - | \$ - | \$ 474,514 | 341.27% |
| 910200 | | | | | | | |
| LEGAL EXPENSE | | | | | | | |
| TOWN COUNSEL | \$ 180,000 | 153,092 | 210,000 | | | 30,000 | 16.67% |
| LABOR RELATIONS | \$ 60,000 | 64,008 | 90,000 | | | 30,000 | 50.00% |
| TOTAL | \$ 240,000 | \$ 217,100 | \$ 300,000 | \$ - | \$ - | \$ 60,000 | 25.00% |
| 910300 | | | | | | | |
| INSURANCE AND PENSION | | | | | | | |
| PHYSICALS | \$ 1,200 | 664 | 1,500 | | | 300 | 25.00% |
| HEALTH/LIFE INSURANCE | \$ 1,570,863 | 845,579 | 1,804,999 | | | 234,136 | 14.90% |
| FICA AND MEDICARE | \$ 468,077 | 224,017 | 489,266 | | | 21,189 | 4.53% |
| PENSION ADC | \$ 658,086 | - | 689,137 | | | 31,051 | 4.72% |
| OPEB | \$ 85,000 | - | 85,000 | | | - | 0.00% |
| 401A & 457 MATCH | \$ 123,296 | 64,124 | 140,194 | | | 16,898 | 13.71% |
| WORKER'S COMPENSATION | \$ 196,640 | 95,681 | 202,539 | | | 5,899 | 3.00% |
| UNEMPLOYMENT | \$ 10,000 | 10,823 | 15,000 | | | 5,000 | 50.00% |
| HEART AND HYPERTENSION | \$ 50,000 | 1,284 | 50,000 | | | - | 0.00% |
| LIABILITY AUTO PROPERTY | \$ 193,666 | 122,853 | 199,476 | | | 5,810 | 3.00% |
| EMPLOYEE TUITION | \$ 3,000 | - | 3,000 | | | - | 0.00% |
| DEDUCTIBLE EXPENSE | \$ 5,000 | - | 5,000 | | | - | 0.00% |
| 27TH PAYROLL | \$ 125,219 | - | 134,607 | | | 9,388 | 7.50% |
| TOTAL | \$ 3,490,047 | \$ 1,365,025 | \$ 3,819,718 | \$ - | \$ - | \$ 329,671 | 9.45% |

| | | 17-18 | | FY 18-19 BUDGET | | | |
|---------------|------------------------|----------------------|---------------------|----------------------|--------------|---------------------|---------------|
| | | Appr. Budget | Actual 1/1/18 | Request to BOS | BOS approved | BOF | % INC (DEC) |
| 910800 | DEBT SERVICE | | | | | | |
| | DEBT SERVICE PRINCIPAL | \$ 721,937 | 615,000 | \$ 717,514 | | | -0.61% |
| | DEBT SERVICE INTEREST | \$ 278,063 | 96,835 | \$ 302,514 | | | 8.79% |
| | TOTAL | \$ 1,000,000 | \$ 711,835 | \$ 1,020,028 | \$ - | \$ - | 2.00% |
| | | | | | | | |
| | TOWN GOVT TOTAL | \$ 15,233,194 | \$ 7,258,119 | \$ 17,321,932 | \$ - | \$ 2,088,738 | 13.71% |

BOS/BOF
FY 2018-2019 Calendar

| Charter date | Actual date | | Times | Notes |
|--|-----------------------------------|---|--------------------------------------|--|
| 9/15/2016 | 10/2/2016 | CIP Budget requests due | | |
| 11/1/2016 | TBD | Submit CIP recommendations to BOS | | |
| 12/1/2016 | 12/6/2017 | Distribution of Budget Request Spreadsheets to Departments | | |
| | 1/3/2018 | Budget Requests to First Selectman- Final Deadline | | |
| Discretion of BOS & Treasurer | 1/3/2018- 1/16/2018 | Bob to meet with Department Heads- Finalize budget requests | | |
| | 1/31/2018 | Budget Packets ready for Board Members | | Budget available online and in Town Clerk's Office |
| At onset of deliberations | 2/1/2018 | BOS/BOE Public Hearing | 6:00 p.m. | |
| | 2/1/2018 | First Selectman submits budget to BOS at BOS mtg. | Immediately following Public Hearing | |
| | 2/6, 2/8, 2/17, 2/20, 2/22 & 2/28 | BOS to hold Budget Workshops | 7:00 p.m. | Town Hall |
| | 3/21/2018 | BOS and BOE presents budget to BOF | 7:00 p.m. | |
| | 3/28/2018 | BOF Public Hearing | 7:00 p.m. | |
| | 3/28, 3/29, 4/3, 4/11 | BOF to hold Budget Workshops | TBD | Town Hall |
| | 4/18/2018 | BOF approve final budget for Referendum | 7:00 p.m. | |
| | 4/23/2018 | Budget to Town Clerk for processing ballots | | |
| 2nd Tues. by Charter, sec. 8.5 a. | 5/8/2018 | 1st Budget Referendum | 6:00 a.m.-8:00 p.m. | Town Hall & Annex |
| Per Charter, sec. 8.5 b.1. | 5/9/2018 | Public Hearing, if needed, or BOF to set mill rate | Time and location to be posted | |
| | 5/10/2018 | Budget to Town Clerk for processing ballots | | |
| 4th Tues. by Charter, sec. 8.5 b.3. | 5/22/2018 | 2nd Budget Referendum (if needed) | 6:00 a.m.-8:00 p.m. | Town Hall & Annex |
| Per charter, sec. 8.5 b.2. | 5/23/2018 | Public Hearing, if needed, or BOF to set mill rate | Time and location to be posted | |
| | 5/24/2018 | Budget to Town Clerk for processing ballots | | |
| Per charter, sec. 8.5 b.3. | 6/12/2018 | 3rd Budget Referendum (if needed) | 6:00 a.m.-8:00 p.m. | Town Hall & Annex |
| Per charter, sec. 8.5 b.4. budget & mil rate has to be adopted no later than 6/17. | 6/12/2018 | BOF to set mill rate | after Budget Referendum results | |